

EASTERN PRODUCE KENYA LIMITED

EASTERN PRODUCE KENYA LIMITED is looking for a hardworking and result oriented individual to fill the following position:

POSITION: ASSISTANT INTERNAL AUDITOR

REFERENCE: EPK-NANDI-IA-08/01/2021/01

The candidate will be based at our **Nandi Office**. His or her main role will be to carry out internal audits in all the group estates in an efficient, professional and effective manner.

Main tasks include:

- Participate in developing and implementing a detailed audit plan that takes into consideration risk assessment, goals and objectives of management.
- Make comprehensive plans to carry out audit tasks individually or with a team, including determination of audit objectives, identifying controls and risks, and creating the right audit program
- Identify potential IT risks and related issues by applying knowledge of Information Technology industry trends and present IT environment
- Perform the required IT audits of the organization as an individual or working in a team,
- Carry out special assignments swiftly and thoroughly that may include conducting investigations into alleged fraudulent activities and give a report plus recommendations.
- Produce and review reports and audit work papers, ensuring effective documentation of results of reviews on assigned activities that have been made, as well as the recommended action that management should take, for easy follow up
- Identify, design, and develop data analytics extract routines to support audit activities performed by the Internal Audit team.

Employee specifications and Experience

- Hold a relevant degree
- Must have a minimum qualification of CPA /ACCA Part II with the intention of completing the same.
- CISA qualification will be an added advantage
- Must have experience in Auditing of computerized systems including IT controls
- Experience in using an audit software (CAATs) will be an added advantage
- Working knowledge/Experience in data analytics
- Have good interpersonal and analytical skills.
- Have a high level of integrity and confidentiality.
- Be keen and have attention to details competency

If you meet the above requirements, please send your CV, cover letter and relevant certificates to the below email address indicating the position and reference above in the email subject by **15th January 2021**.

Recruitment@easternproduce.co.ke

Please note only shortlisted candidates will be contacted.